

MARINE PARKS PERMIT APPLICATION

JULY 2004

TOURIST OPERATIONS STRUCTURES

About this application form

This permit application form is to be used when applying for permission under the Commonwealth *Great Barrier Reef Marine Park Act 1975* and the Queensland *Marine Parks Act 1982* to undertake the following activities in the Great Barrier Reef Marine Park and the State Marine Parks of the Great Barrier Reef region.

- Commercial tourist operations
- Non-tourist commercial charters
- Installation and / or use of moorings
- Installation and / or use of structures
- Installation and / or use of Aquaculture Facilities
- Construction and / or use of marinas
- Discharge of waste from a fixed structure
- Works in the Marine Park

For activities not mentioned above (such as commercial and recreational collecting, research, education and traditional use) a different application form is required. Please phone one of the numbers listed below to obtain the correct form, or you can download the form from the Great Barrier Reef Marine Park Authority (GBRMPA) web page (www.gbrmpa.gov.au).

More Information

The Permit Application Infopack gives background information to help you complete this form and about Marine Parks permit requirements in general.

If you are applying to install a major structure (such as marina, pontoon, jetty or aquaculture facility) you should complete this form but you will need to supply more detailed information.

For further information please contact the GBRMPA or the Marine Parks section of the Queensland Parks and Wildlife Service (QPWS) in your nearest region:

Great Barrier Reef Marine Park Authority	Townsville	Tel: (07) 4750 0700 Fax: (07) 4772 6093 www.gbrmpa.gov.au
Queensland Parks and Wildlife Service	Cairns	Tel: (07) 4046 6660 Fax: (07) 4046 6667
	Townsville	Tel: (07) 4722 5211 Fax: (07) 4722 5311
	Airlie Beach	Tel: (07) 4946 7022 Fax: (07) 4946 7023
	Rockhampton	Tel: (07) 4936 0511 Fax: (07) 4936 2171



Australian Government
Great Barrier Reef
Marine Park Authority



Queensland Government
Environmental Protection Agency
Queensland Parks and Wildlife Service

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MARINE PARKS PERMIT APPLICATION FORM

HOW TO APPLY

Please complete this application form and forward it together with your Permit Application Assessment Fee payment (*see information box*) to:

The Great Barrier Reef Marine Park Authority
PO Box 1379
TOWNSVILLE QLD 4810

Attention: **Environmental Impact Management**

PLEASE NOTE:

It is important that the GBRMPA and QPWS receive correct information about you and your proposal. There are heavy penalties for giving false or misleading information.

The information you provide may be given to other Commonwealth and State agencies which have a role in the management of the area.

Information Box

HOW TO APPLY

Applications should be lodged at least 4 months prior to the date the permit is required.

An application for a Marine Parks permit to conduct commercial activities requires the payment of a Permit Application Assessment Fee (PAAF). More information on this fee and payment details are provided in the Permit Application Assessment Fee information sheet in the Infopack.

Please read and complete this form carefully as incorrect or insufficient information may delay consideration of your application.

CONTACT PERSON

Please nominate a contact person who is authorised to discuss matters relating to this application (*see information box*)

Contact Person:

Position:

Contact's Telephone:

Contact's Facsimile:

Mobile Phone (if applicable):

Email (if applicable):

Information Box

CONTACT PERSON

We need a phone number on which you or your nominated contact person can be readily contacted during business hours for follow up of assessments and other information. This can reduce the time it takes to make a decision on the granting of your permit.

Where this application is made for and on behalf of a company and the contact is not a director of the company, a written authority from the company for the contact to act on the company's behalf in matters regarding Marine Parks permits should be attached.

Go to Question 1



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QUESTION 1

Are you applying for a permit for
and on behalf of a company?
(see information box)

Yes ☐

Complete details below

No ☐

Go to Question 2

Registered Company Name:	
	ACN:
Registered Office Street Address:	
	Postcode:
Postal Address (if same as Registered Office Address, please write 'as above'):	
	Postcode:

Information Box

QUESTION 1

Permits can only be granted to a registered company with an Australian Company Number (ACN) or to an individual or individuals.

Permits cannot be issued to trading names. If you wish to apply as an individual or individuals tick 'No' and go to Question 3.

QUESTION 2

Do you wish to apply for a permit to
conduct your operation as an individual
or individuals (partners etc.)?

Yes ☐

Complete details below

No ☐

Go to Question 3

Full Names(s): 1.	2.
3.	4.
Residential Address:	
	Postcode:
Postal Address (if same as Registered Office Address, please write 'as above'):	
	Postcode:

Go to Question 3

QUESTION 3

Do you wish to have a
trading name also noted on your permit?

Yes ☐

Complete details below

No ☐

Go to Question 4

Trading Name:

Go to Question 4

QUESTION 4

Have you, or your company held a
Marine Parks permit within the last
three years?

Yes ☐

Complete details below

No ☐

Go to Question 5

Permit Number/s :

Go to Question 7

Go to Question 3

QUESTION 5

Are you applying for a permit of the same kind to replace an existing permit which is about to expire?

Yes



Complete details below

No



Go to Question 6

Permit/s to be replaced:

(see information box)

Go to Question 7

QUESTION 6

Are you applying for a permit which is EXACTLY the same as the permit/s to be replaced?

(see information box)

Yes



Go to Question 15

No



Complete details below

I request the following changes to my permit:

Go to Question 15

QUESTION 7

In which Management Area(s) of the Great Barrier Reef Marine Park or sections of Queensland State Marine Parks do you wish to operate?

(please refer to Introductory Guide/s to the Great Barrier Reef Marine Park (zoning maps))

- ☐ Far Northern Management Area
- ☐ Cairns / Cooktown Management Area, Cairns Marine Park and Trinity Inlet Marlin Coast Marine Park
- ☐ Townsville / Whitsunday Management Area, Townsville / Whitsunday Marine Park
- ☐ Mackay / Capricorn Management Area, Mackay / Capricorn Marine Park

Go to Question 8

QUESTION 8

What locations do you wish to operate at or access?

(see information box)

All Zones and Locations
with the standard exclusions

Go to Question 9

Specific Locations

Complete details below

Specific Locations (please specify which bays when referring to islands)	Zone	How often do you wish to access each location?

Go to Question 9

Information Box

QUESTION 5

If your application is received by this office before your existing permit expires, you may continue to operate in accordance with your existing permit even after it expires. You may continue to do this until a decision has been made on your application for a further permit. This is providing your application is not withdrawn or has lapsed and your existing permit is not suspended or revoked.

Information Box

QUESTION 6

If you wish to add or change a vessel on your current permit, undertake different activities, operate in different locations or change a name on the permit, tick 'No' and complete the details.

Information Box

QUESTION 8

You can establish the zoning of your preferred location/s from the zoning maps in your Application Infopack. Please check that the activities for which you are applying are permitted at that location.

You may wish to apply for access to **all zones and locations** within the Management Area/s and State Marine Park of the GBR Marine Park you nominated in Question 7. These permits normally contain restrictions and exclusions.

If you wish to frequently access or operate in specific locations, please list each location. If you are applying for a permit for a permit for an aircraft operation, please specify which areas will be used for landing, taking off, taxiing and anchoring.

QUESTION 9

Do you wish to install a mooring/s
at any location?

(see information box)

Yes



Complete details below

No



Go to Question 9

Locations of Mooring (please specify which bays when referring to islands)	Number of Moorings	Type of Mooring

Information Box**QUESTION 9**

If you wish to install a mooring, please enclose a sketch or aerial photo of the site showing the proposed location of the mooring (include GPS coordinates) and the location of other moorings and fixed objects in the vicinity. You will be required to supply a mooring design certified by a naval architect.

Please note that you may be required to use a mooring when accessing some locations in the Marine Park. You will be notified of this during application assessment.

Go to Question 10

QUESTION 10

Please tick the activities that you wish to include on this permit.

<input type="checkbox"/> Swimming / Snorkelling	<input type="checkbox"/> Scuba diving	<input type="checkbox"/> Fishing	<input type="checkbox"/> Game fishing	<input type="checkbox"/> Fish feeding	<input type="checkbox"/> Passenger transfers / camper drop-offs
<input type="checkbox"/> Scenic flights	<input type="checkbox"/> Beach hire	<input type="checkbox"/> Motorised water sports		<input type="checkbox"/> Non-motorised water sports (eg kayaks, windsurfers)	
<input type="checkbox"/> Bare boat hire	<input type="checkbox"/> Glass bottom boat / semi-submersible			<input type="checkbox"/> Charter vessel / Aircraft program (includes transport for researchers, film crews and technicians)	
<input type="checkbox"/> Mooring installation	<input type="checkbox"/> Installation and / or use of structures			<input type="checkbox"/> Other _____	

Go to Question 11

QUESTION 11

Please list the details of any vessels or aircraft to be included on this permit which will be used as the main transportation in the Marine Park.

Vessel Name / Aircraft type	Survey / registration number	Length	Gross tonnage (tonnes) - vessels only	Surveyed maximum passenger capacity	Maximum number of people you intend to carry		Usual home port or aircraft departure point
					Crew	Passengers	

If insufficient space, please attach further information.

Go to Question 12

QUESTION 12

Will any equipment, including ancillary
vessels, be used in the operation?

(see information box)

Yes



Complete details below

No



Go to Question 9

Equipment / Vessel Type	Number	Passenger Capacity

Information Box**QUESTION 12**

Some examples of equipment include glass bottom boats and semi-subs, jet skis, catamarans, dingies and other beach hire equipment.

If insufficient space, please attach further information.

Go to Question 13

QUESTION 13

Do you intend to extend your operation onto mainland or island National Parks?
(see information box)

Yes

See Information Box and
Go to Question 14

No

Go to Question 14

QUESTION 14

Do you wish to construct, install or operate any structures or facilities (other than moorings), or discharge waste from a fixed structure into the Marine Parks as part of your operation?
(see information box)

Yes

Provide a brief
description of the
proposal below

No

Go to Question 15

Brief description of proposal:

If insufficient space, please attach further information.

Go to Question 15

QUESTION 15

Please indicate the time period for which this permit is sought.

From / /
for the maximum period
available

Other - please specify
From / /
to / /

Complete Declaration below

DECLARATION

Please read the Information Box carefully and sign the declaration.

I declare that the information given is true and correct.

Where the applicant is a company, I certify that I am duly authorised by the company to sign this application on its behalf.

Signature: _____

Name: _____
(block letters)

Position: _____

Date: _____

Signature: _____

Name: _____
(block letters)

Position: _____

Date: _____

Signature: _____

Name: _____
(block letters)

Position: _____

Date: _____

Signature: _____

Name: _____
(block letters)

Position: _____

Date: _____

Information Box

QUESTION 13

A separate application form is required for access to mainland or island National Parks. An application form will be mailed to you.

Information Box

QUESTION 14

This includes, but is not restricted to pontoons, floating hotels, jetties, wharfs, helipads, marinas, discharge and inlet pipes and aquaculture facilities. If you wish to install moorings as part of your operation, please ensure that you have completed Question 9.

Detailed information including certified engineering drawings and details of prudent and feasible alternatives will be required to complete an assessment and should be provided with this application if possible. Please contact the GBRMPA for more detailed information. If a proposal is regarded as having potential for significant environmental impact, an Environmental Impact Statement or Public Environment Report may be required.

Information Box

DECLARATION

Where the application has been submitted for more than one person, this declaration must be signed by all joint applicants. Where this application is made for and on behalf of a company, the application must be signed in the name of the company by a person who is authorised by the company. The name and position of that person must be provided. If you are not a director of the company making this application you must attach an authority from the company to act on the company's behalf in matters regarding Marine Parks permits.

Thank you for completing this application form.

Based on the information you have provided, your application will be assessed to ensure we continue to...

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